



PLEASE MAIL OR FAX THIS FORM

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Snowflake Ornament Company
12110 Sylvan Meadows Drive - Fort Wayne, IN 46814
phone 877-437-1558
email sales@SnowflakeOrnament.com
fax 260-747-1010

Form with fields: Date, Your Name/Company Name, Tax ID # (organizations only) (attach certificate), BILL TO, SHIP TO, ATTN/Dept. Name, Address, City/State/Zip, Phone #, Fax #, Email Address\*\*

Table with columns: QTY, ITEM CODE, PERSONALIZED SCRIPT ON ORNAMENT, SCRIPT INK COLOR, MESSAGE GIFT CARD (BOX CARD INSERT), RETAIL UNIT PRICE, TOTAL PRICE PER LINE. Includes instructions for custom colors, script, and gift cards.

Table with 7 columns for item details and pricing, including subtotal and tax information.

PAYMENT METHOD section with fields: CHECK # (PREPAY), CHARGE CARD COMPANY NAME, YOUR NAME ON CARD, CARD #, CARD EXPIRATION DATE, CVV NUMBER (3 OR 4 DIGIT CODE ON BACK)



Summary table with rows: Subtotal, 7% Tax (Indiana residents only), Shipping, Total, and a shipping cost table based on subtotal.

\*\* NOTE: Upon receipt of your order, an email confirmation will be sent to you. Once the ornaments ship, a second email will notify you.

See website for shipping & return policies. Quickship available at an extra charge.